

## 授權書

Ref:06/2008

### 重要提示

任何未能親身領取下列證件/ 證書/ 文件之人士，可填寫及簽署本授權書以授權他人代領，但代領人於取件時必須出示本授權書和其本人的香港身份證供核實之用。

如授權他人代領「領隊證」或「導遊證」的續證者，請謹記同時把舊證轉交代領人交還議會。

*\*請將不適用者刪去*

本人\_\_\_\_\_，現授權\_\_\_\_\_ \*先生/女士

(香港身份證號碼：\_\_\_\_\_ ) 代為領取本人的

「領隊證」、「領隊小錦囊」、「外遊領隊作業守則」及其他有關資料。

「導遊證」、「導遊作業守則」及其他有關資料。

課程證書 (請註明課程名稱：\_\_\_\_\_ )。

其他文件 (請詳細註明：\_\_\_\_\_ )。

授權人簽署：\_\_\_\_\_ 聯絡電話：\_\_\_\_\_ 日期：\_\_\_\_\_

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## Authorization Letter

### Important Notes

Anyone who cannot collect the following documents in person may authorize a representative to collect them on his / her behalf by completing and signing this authorization letter. The authorized representative must **present this letter and his / her own HKID card** for verification when collecting the documents.

Applicants for the Tour Escort or Tourist Guide Pass renewal are reminded to **return the old Pass through the authorized representative** as well.

*\*Delete where inappropriate*

I, \_\_\_\_\_, authorize \*Mr / Ms \_\_\_\_\_, holder of

HKID Card no. \_\_\_\_\_, to collect the following document(s) on my behalf:

Tour Escort Pass, “Handy Tips for Tour Escorts”, “Code of Conduct for Outbound Tour Escorts” & other relevant information.

Tourist Guide Pass, “Code of Conduct for Tourist Guides” & other relevant information.

Certificate (Please specify the course title: \_\_\_\_\_).

Other document(s) (Please specify: \_\_\_\_\_).

Authorizer's signature: \_\_\_\_\_ Contact tel. no.: \_\_\_\_\_ Date: \_\_\_\_\_