

董事局議決書
BOARD RESOLUTION

(由有限公司填寫)

(To be completed by Limited Company)

公司名稱

Name of Company: _____

營業名稱

Trade Name (if any): _____

董事局會議紀錄：

Minutes of the Board meeting of the company held at

會議地點 Place: _____

時間 Time: _____

日期 Date: _____

出席者 Present: (主席)

(Chairman) _____

董事局一致通過以下議決案：

The following resolution was unanimously passed:

“茲委任以下人士為本公司負責人，全權負責公司所有事務。

THAT the person below is hereby appointed as the authorised person of the company with immediate effect. The appointee will be responsible for all the company's affairs.

中文姓名

Name in Chinese: _____

英文姓名

Name in English: _____

香港身份證 / 護照號碼

HK ID Card No. / Passport No.: _____

住宅地址

Residential Address: _____

電話

住宅

手提

Telephone No:

Residential _____

Mobile _____

公司職位

Title in the company: _____

負責人之簽署樣本為

The specimen signature for the appointee is _____.”

主席簽署及公司印鑑

Signed by the Chairman

with the Company Chop
