

AUTHORIZATION LETTER

(To be used by Sole Proprietorship/Partnership)

Note: One of the appointed representatives must be the sole proprietor or a partner and the other a partner or manager of the company. The representative may not represent more than one company. Please submit this authorized letter together with supporting documents such as name cards of the representatives to TIC office. For more details, please refer to Notes overleaf.

Company name: _____

Trade name : _____

Travel Agents Licence No. : _____

*I/We hereby authorize *Mr/Ms _____ (Chinese Name: _____) of *H.K.I.D. Card/passport No. _____ and *Mr/Ms _____ (Chinese Name: _____) of *H.K.I.D. Card/passport No. _____ (Note 1) to represent the company to attend and vote at all the General Meetings of TIC.

The representatives' specimen signatures are:

1. _____ 2. _____

Name :

Name :

Title :

Title :

Signed by the Sole Proprietor/All Partners with Company Chop

Name(s) :

Date :

(Note 2)

* Please delete if inappropriate

NOTES:

This Authorization is only valid with the following requirements:

1. Insert the names of the representatives as shown on the HKID card/passport. One of the representatives must be the sole proprietor or a partner and the other a manager or partner of the company. The representative may not represent more than one company.
2. This authorization must be signed by the sole proprietor or by all partners in the case of partnership and stamped with a company chop.
3. All amendments made to this authorization should be endorsed by the sole proprietor/a partner.
4. Please send the Authorization Letter to TIC office together with supporting documents such as name cards of the appointed representatives.