

BOARD RESOLUTION

(To be used by Corporation)

Note: One of the appointed representatives must be a director and the other a director or manager of the company. The representative may not represent more than one company. Please submit the resolution together with supporting documents such as name cards of the representatives to TIC office. For more details, please refer to Notes overleaf.

Company name: _____

Trade name : _____

Travel Agents Licence No. : _____

Minutes of the Board of Directors' Meeting held on:

Date & Time : _____

Venue : _____

Present : (Chairman) _____

(Director) _____

(Director) _____

(Director) _____

It was resolved that *Mr/Ms _____(Chinese Name: _____) of *H.K.I.D.Card/passport No. _____ and *Mr/Ms _____(Chinese Name : _____) of *H.K.I.D.Card/passport No. _____ (*Note 1*) be hereby authorized to represent the company to attend and vote at all the General Meetings of TIC.

The representatives' specimen signatures are:

1. _____

Name :

Title :

2. _____

Name :

Title :

There being no other business, the meeting was thereby closed.

Chairman's signature & Company Chop

* Please delete if inappropriate

NOTES:

This Board Resolution is valid with the following requirements:

1. Insert the names of the representatives as shown on the HKID card/passport. One of the representatives must be a director and the other a director or manager of the company. The representative may not represent more than one Member.
2. The resolution must be signed by the Chairman and stamped with a company chop.
3. All amendments made to this resolution should be endorsed and signed by the Chairman.
4. This resolution together with supporting documents such as name cards of the representatives must be presented to TIC office for registration within 7 days of the appointment of the representatives.