Direct Booking with Hotels
直接向酒店預訂房間

If Hotel Room Confirmation Number **can** be provided
如**能**提供酒店房間確認號碼

Please provide:
Hotel Reservation Order containing the following information:
- Hotel room confirmation no.
- Name of Applicant
- Name of the hotel
- Check-in, Check-out date
- No. of inbound traveller(s)
- Booking confirmation date

請提供有以下資料的
酒店預訂單:
- 酒店提供的房間確認號碼
- 申請者的公司名稱
- 酒店名稱
- 入住及退房日期
- 所涉入境旅客人數
- 確定預訂日期

If Hotel Room Confirmation Number **cannot** be provided
如**無法**提供酒店房間確認號碼

Please provide:
Hotel Stay Confirmation Letter signed by the hotel director of sales/marketing of the hotel lodged by inbound traveller(s) with a company chop *to the Applicant*

經有關入境旅客入住的酒店之營業或市場總監簽署及公司蓋印、*提供給申請者的酒店住宿確認書*

Booking via Wholesalers
經批發商預訂酒店房間

If Hotel Room Confirmation Number **can** be provided
如**能**提供酒店房間確認號碼

Please provide:
Reservation Order (or Hotel Voucher) between Wholesaler and Applicant containing the following information:
- Hotel room confirmation no.
- Name of the Wholesaler
- Name of the Applicant
- Name of the hotel
- Check-in, Check-out date
- No. of inbound traveller(s)
- Booking confirmation date

請提供有以下資料的
批發商和申請者之間的預訂單 **(或收據)**:
- 酒店提供的房間確認號碼
- 批發商的公司名稱
- 申請者的公司名稱
- 酒店名稱
- 入住及退房日期
- 所涉入境旅客人數
- 確定預訂日期

If Hotel Room Confirmation Number **cannot** be provided
如**無法**提供酒店房間確認號碼

Please provide:
1) **Hotel Stay Confirmation Letter** signed by the hotel director of sales/marketing of the hotel lodged by inbound traveller(s) with a company chop *to the Wholesaler* **AND**
2) **Reservation Order between Wholesaler and Applicant** containing the following :
- Name of Wholesaler & Applicant
- Name of the hotel
- Check-in, Check-out date
- No. of inbound traveller(s)
- Booking confirmation date

請提供:
1) 經有關入境旅客入住的酒店之營業或市場總監簽署及公司蓋印、*提供給批發商的酒店住宿確認書*
及
2)批發商和申請者之間的預訂單
- 批發商及申請者的公司名稱
- 酒店名稱
- 入住及退房日期
- 所涉入境旅客人數
- 確定預訂日期